

## DanceBlue 2020 Team Fundraising Policies

- All possible team fundraisers must be submitted in the form provided below including all information about your particular fundraiser (team, location, time). Email Lizzie Rupp at [teamfundraising@danceblue.org](mailto:teamfundraising@danceblue.org) for any questions.
  - **Fundraiser Submission Form:** <https://goo.gl/forms/cwIc8XCNWyDyE4Y72>
  - E-mail at least one week in advance
  - She will either approve or decline your request for a fundraiser
  - Your fundraiser may be declined if there were already several fundraisers for that night. We want to help maximize fundraising for your team's benefit.
  - Fundraisers are on a first come first serve basis. On any given night there will be a maximum of **three** fundraisers (excluding merchandise) to help your fundraiser receive the attention it deserves.
- Each team is allowed **2 restaurant nights and one event** a semester (anything other than a restaurant night)
  - To the best of our ability, we want to ensure not too many fundraisers are on one night so that you can receive as much support as possible.
- DanceBlue will promote your events on danceblue.org (as long as you submit in time and they are approved) and post regularly on social media for the community to be checking our website for events like yours.
- Teams are responsible for **providing, collecting, and turning in** spirit point sheets to the Fundraising Chair, Rebika Khanal, or Dancer Relations Chair, Maxine White, at team captain meetings. Spirit point sheets can be found on danceblue.org and must be **turned in within 48 hours** of your event. You can turn them in at Team Captain meetings or bring them to the DanceBlue office (room A262) in the Gatton Student Center.
- If you expect for your event to raise over \$2,500 it could become a corporate sponsor instead of a team fundraiser, so please talk to the Fundraising Chair, Rebika Khanal, prior to your event.
- If interested in hosting a silent auction, your team's auction must be held after DanceBlue's Silent Auction (October 25), and you may not solicit to the same businesses that have already given to DanceBlue's auction.
- When soliciting businesses, partners, and sponsors, please clarify that you are a DanceBlue team fundraising for DanceBlue, not DanceBlue overall.
- If DanceBlue overall is hosting a fundraiser no other team can have a fundraiser that night.
  - Example: October 11<sup>th</sup>, 2019: DanceBlue Overall Fundraiser at PieFive

**Questions? Contact Rebika Khanal at [fundraising@danceblue.org](mailto:fundraising@danceblue.org)**